## Script: Interview with Red Lion Lewiston Hotel's sales and marketing director

0:00 groups and conventions coming it comes through me first and then it'll go to 0:04 catering if they needed the meeting space or meals and then if a customer 0:09 has a question on his bill or invoice well then I do not determine that doesn't go to the front desk or just go to accounting and then if a guest checks 0:18 in and we work with 0:19 well then sometimes Heidi and I didn't need to work with my dad so we kind of 0:24 have like a little love train always say between sales front desk County I mean 0:28we have to work extremely close on 0:31 everything and then yes communicate 0:34 communicate communicate yeah I mean you see how closely we were 0:40catering 0:41I mean there isn't bi it's really close exactly what you know to help with that we have a Greek who of a group weekly 0:50 report that we do managers meet and 0:54 glory will go over what groups are

0:56

coming in and we actually do it the week 0:58

prior so anything coming in next week 1:01

you know our housekeeping department 1:02

will know how many people were to be 1:04

expected you know we have a team coming

1:07

in

1:07

are you know any type of group if they 1.00

need shuttle service if they if we need

1:14

to pre assign rooms or if they're

1:15

individually coming in or how their

1:17

paint you don't really interact with

1:19

everyone and that way the food and

beverage area can get prepared they'll 1:24

go oh this group does a lot of our cells 1:27

or does a lot of food cells we're going 1:29

to need to get ready because it you 1:31

might have a lot of children and they're 1:33

going to breakfast for seeing the 1:35

morning before they take off on a 1:36

rafting trip you know things like that

1:38

so that's you know we really work 1:41

hand-in-hand with every department here

and you do a night to day trade we have

yes we do and I know that every night

1:47

rolls over from today and they'll roll 1:50

over all the reports and everything from 1:52 the managers to see who was in the 1:54 coffin beverage sales everything